

TEXAS STATE ORGANIZATION
OF
THE DELTA KAPPA GAMMA SOCIETY INTERNATIONAL

BYLAWS

ARTICLE I - NAME

- Section A. The name of this state organization shall be Texas State Organization of The Delta Kappa Gamma Society International, hereafter known as Alpha State, Texas.
- Section B. Each chapter in Alpha State, Texas, shall be designated by a Greek letter or combination of Greek letters, in order, beginning with Alpha Chapter, Texas.
- Section C. The registered office shall be the Alpha State, Texas, Headquarters and the registered agent shall be the Alpha State, Texas, Executive Secretary/Treasurer.

ARTICLE II - OBJECT

The object of Alpha State, Texas, shall be to

1. promote the purposes of The Delta Kappa Gamma Society International as found in the CONSTITUTION, Article II, and
2. act as liaison between chapters and the international organization.

ARTICLE III - MEMBERSHIP

- Section A. The membership of Alpha State, Texas, shall be composed of active, reserve, and honorary members of chapters which are within the boundaries of the State of Texas. Honorary members may be chapter or state members.
- Section B. Chapters in Alpha State, Texas, shall have authority to act on matters of chapter membership in accordance with the CONSTITUTION, Article III.
- Section C. Every Alpha State, Texas, chapter shall maintain a continuous record of the status of each of its members.
- Section D. State Honorary members shall be recommended by the State Membership Committee and shall be elected by the State Executive Board by a majority of the Executive Board. Initiation of state honorary members shall be arranged by the State Membership Committee.

ARTICLE IV - FINANCES

- Section A. Where applicable, the CONSTITUTION, Article IV, shall govern Alpha State, Texas, finances.
- Section B. Annual Dues
 1. The state annual dues shall be twelve (\$12.00) dollars for active members and seven (\$7.00) dollars for reserve members.
 2. The state annual dues shall be determined by a two-thirds (2/3) vote of the members present and voting in an annual convention. The amount of state annual dues may be amended by a proposal from the State Finance Committee.

Section C. Financial Controls

1. The State finance Committee shall submit in odd-numbered years a proposed biennial budget for adoption by the State Executive Board.
2. All expenses shall be approved by the State President prior to payment.
3. The report of the annual audit shall be submitted to the State Executive Committee for adoption.

ARTICLE V - ORGANIZATION

Section A. Chapters

1. Each chapter shall govern the conduct of its business in a manner consistent with the CONSTITUTION and with Alpha State, Texas, BYLAWS and OFFICIAL MANUAL.
2. Chapter rules shall be consistent with the CONSTITUTION and Official Manual and be reviewed by the Constitution and Bylaws Chairman biennially, then placed on file at Alpha State Headquarters.
3. The chapter officers, except the treasurer, shall be elected in accordance with the CONSTITUTION, Article VI, Section A-3.
4. The chapter president shall attend the State Executive Board meetings and represent the chapter as a voting member.

Section B. New Chapters

1. The State Executive Board shall approve the organizing of each new chapter.
2. The State Executive board shall define the territory from which a chapter draws its membership.
3. Recommendations of candidates for membership in each new chapter shall be screened by the State Expansion Committee.
4. Rules governing the installation of a new chapter shall be recommended by the State Expansion Committee and adopted by the State Executive Board.

Section C. Areas

1. The State President shall appoint area coordinators, each of whom shall provide liaison between chapters in an assigned area and the State President.
2. The State Executive Board shall define the boundaries of areas and chapters in each area.

Section D. Coordinating Councils

1. Coordinating councils may be organized in counties and/or cities where several chapters share the territory.
2. The coordinating council shall plan, schedule and implement activities of mutual concern.

ARTICLE VI - OFFICERS AND RELATED PERSONNEL

Section A. State Officers

1. The state officers shall be a president, a first vice-president, a second vice-president, a recording secretary, and a corresponding secretary.
2. The State Executive Secretary/Treasurer shall be selected by the State Executive Board from recommendations made by the State Personnel Committee. She shall perform the duties enumerated in her contract and in the OFFICIAL MANUAL. She shall be an ex-officio member of the Executive Board without vote.
3. All other state officers shall perform the duties enumerated in the CONSTITUTION, Article VI, Section C, and the OFFICIAL MANUAL of Alpha State, Texas.

Section B. Related Personnel

1. The State Editor/Photographer shall be selected by the State Executive Board from recommendations made by the State Personnel Committee. She shall perform the duties enumerated in her contract and in the OFFICIAL MANUAL.
2. The State President shall appoint an Alpha State, Texas, member to serve as State Parliamentarian.

Section C. Nominations and Elections

1. Nominations for state officers, two (2) members of the Finance Committee, three (3) members of the Eula Lee Carter Memorial Fund Committee, one of whom shall be a continuing member of the Eula Lee Carter Memorial Fund Committee (see Article X, Section C-3), and the Nominations committee shall be made by a nominating Committee of eight (8), one of whom shall be a continuing member. All, except members of the Eula Lee Carter Memorial Fund Committee, shall be elected by members present in state convention in odd-numbered years. The members of the Eula Lee Carter Memorial Fund Committee shall be elected by the Executive Board. The chairmen of the Nominations and Eula Lee Carter Memorial Fund shall be the continuing members of these respective committees.
2. The State Nominations Committee shall submit the name of one nominee for each elective position. Consent of each nominee must be obtained. The slate, with candidate qualifications, shall be published in the LONE STAR NEWS. After the report of the Nominations Committee has been made to the convention, additional nominations may be made from the floor, with the consent of each nominee.
3. If there is only one nominee for an office, then election shall be by voice vote, and a majority of the votes cast elects.
4. If there are two or more nominees for an office, then election shall be by ballot, and a majority of the votes cast elects. The State Nominations Committee shall prepare the ballot and conduct the election.
5. A member of the Nominations Committee shall complete her term of office before she may be considered by the Nominations Committee for another elected position.

Section D. Term of Office

1. The term of office for all elected state officers shall be in accordance with the CONSTITUTION, Article VI, Section D-2.
2. The term of office for the State Executive Secretary/Treasurer and the State Editor shall be determined by the State Executive Board.

Section E. Vacancies

1. When a vacancy occurs in the office of president, the first vice-president shall become president, and the second vice-president shall become first vice-president.
2. When a vacancy occurs in other elective or appointive positions, the State President shall name a successor.
3. When any state officer, committee member, or area coordinator is unable to perform her duties, the procedure described in the CONSTITUTION, Article VI, Section E-2, shall be followed by the State Executive Committee.

ARTICLE VII - MEETINGS

Section A. Conventions

1. The business of Alpha State, Texas, shall be conducted annually at the state convention held at the time and place determined by the State Executive Board.
2. A quorum shall be a majority of the members who have registered at the state convention.

Section B. Other Meetings

Area conferences and/or workshops shall be held once each biennium for the purposes of leadership training and dissemination of Society information.

ARTICLE VIII - EXECUTIVE BOARDS AND EXECUTIVE COMMITTEE

Section A. State Executive Board

1. The members of the State Executive Board shall be the elected officers, the chapter presidents, and the past state presidents. The State Executive Secretary/Treasurer, the State Parliamentarian, the State Editor/Photographer and the State Committee Chairmen shall be ex-officio members without vote.
2. The duties of the State Executive Board shall be as specified in the CONSTITUTION, Article VII, Section B-2, and in these BYLAWS.
3. The State Executive Board shall meet annually at the time of the state convention.
4. A chapter president who is unable to attend the State Executive Board meeting may appoint an official representative who shall have full privileges of participation in the Executive Board meeting.
5. A quorum shall be a majority of the voting members of the board. Each voting member shall be entitled to one vote.

Section B. Chapter Executive Boards

Chapter executive boards shall function in accordance with the CONSTITUTION, Article VII, Section C.

Section C. State Executive Committee

1. Alpha State, Texas, shall have an Executive Committee composed of the elected officers as voting members.
2. The State President shall serve as chairman of the State Executive Committee.
3. The Immediate Past State President, State Parliamentarian, State Executive Secretary/Treasurer, and State Editor/Photographer may meet with the Executive Committee without vote. The State President may invite any member to attend meetings.
4. The Executive Committee may act for the Executive Board between meetings.
5. The State Executive Committee shall meet annually to adopt the audit report, to declare vacancies when necessary, and to plan state activities.
6. The Executive Committee shall act on the proposals from the Executive Secretary/Treasurer for disposal of Headquarters furnishings, equipment, paraphernalia, and out-of-date records.

ARTICLE IX - COMMITTEES

Section A. Standing Committees shall be the following:

1. a. Society Business
 - Archives
 - Ceremonies
 - Constitution and Bylaws
 - Expansion
 - Finance
 - Headquarters
 - Leadership Development for Chapter Presidents
 - Leadership Orientation for State Personnel
 - Membership
 - Necrology
 - Nominations
 - Personnel

- b. Program of Work
 - Program
 - Legislation
 - Music
 - Personal Growth and Service
 - Professional Affairs
 - Research
 - Yearbook
 - c. Educational Services
 - Achievement Awards
 - Communications
 - Eula Lee Carter Memorial Fund
 - Leadership Seminar
 - Scholarships
 - World Fellowships
 - Technology
 - 2. Elected Committees
 - Eula Lee Carter Memorial Fund
 - Finance
 - Nominations
- Section B. General Procedures
 - 1. All committees shall be appointed by the State President except the Nominations Committee, Eula Lee Carter Committee and the Finance Committee and except as mandated by these BYLAWS and by the OFFICIAL MANUAL.
 - 2. The State President shall be an ex-officio member of all committees except the Nominations Committee.
 - 3. Matters requiring immediate committee action may be voted upon by mail, teleconference, and FAX. E-mail may be used except in matters dealing with money.
 - 4. The following committees shall meet at a time and place agreed upon by the committee chairman and the State President: Achievement Awards, Finance, Leadership Development for Chapter Presidents, Leadership Orientation for State Personnel, Leadership Seminar, Membership, Nominations, Personnel, Program of Work, and Scholarships.
- Section C. Duties of Standing Committees
 - 1. State committees having International counterparts shall provide liaison between chapters and corresponding International committees.
 - 2. State committees not having International counterparts shall provide assistance to chapters as delineated in the OFFICIAL MANUAL.
- Section D. Special Committees

Special committees (i.e., ad hoc, task force) may be created by the president at any time with the authorization of the Executive Board to carry out projects authorized by the state convention.

ARTICLE X - ACTIVITIES

Section A. Scholarships

- 1. The naming of state scholarships and the amount of each foundation shall be recommended by the State Scholarships Committee, approved by the State Executive Board, and adopted by members present in a state convention.
- 2. Rules governing administration of the state scholarship program shall be recommended by the State Scholarships Committee and adopted by the State Executive Board.

Section B. Publications

1. The LONE STAR NEWS shall be published four (4) times each year and sent to all members of Alpha State, Texas.
2. Special monographs and brochures shall be published after committee consultation with the State President, approval by the State Finance Committee, and adoption of a recommendation to the State Executive Board.

Section C. Special Funds

1. Special funds may be created by a recommendation approved by the State Executive Board and adopted by members present in a state convention.
2. The State Executive Board shall act as the agent for the Texas State Organization to review each restriction or condition which may be placed on any gifts and accept or reject the gift. If the Board determines that the restriction or condition does not conform to the purposes of the Society, the Board will so inform the donor so that the restriction or condition can be modified to conform to such purposes and still effectuate, to the extent possible, the desires of the donor.
3. The Eula Lee Carter Memorial Fund shall provide grants for Delta Kappa Gamma members in Latin American countries in the Southwest Region. The Fund shall be administered by a committee of three (3) Alpha State, Texas, members elected by the State Executive Board in odd-numbered years.
The State Nominations Committee shall present a slate of three (3) nominees, one of whom shall be a past state president, and one of whom shall be a continuing member of the Eula Lee Carter Memorial Fund Committee. The Alpha State President shall be an ex-officio member of the committee without vote.
4. The Leadership Seminar Fund was authorized in 1993 to be accumulated from members' contributions, with the stipulation that only the interest shall be used to finance state Leadership Seminars. The Leadership Seminar Committee shall plan and present a biennial state Leadership Seminar for Texas member applicants who have not attended a Golden Gift Leadership/Management Seminar. If and when the accumulation of interest on contributions should allow, the State Leadership Seminar Committee shall offer periodically an update and refresher seminar for Texas member applicants who have participated in a previous International Leadership/Management Seminar and/or state Leadership Seminar.
5. The State headquarters Fund shall accumulate monies from member, chapter, area, and individual contributions. Monies from this fund shall be used to repay the Scholarship Fund for the money borrowed to purchase a state headquarters building in Dallas in 2005, to pay monthly operating expenses of the state headquarters building, and to reserve a percentage of the yearly contributions for future maintenance expenditures. The percentage reserved shall be set by the Headquarters and Finance Committees with approval of The State Executive Committee.

Section D. Special Awards

1. An Achievement Award may be presented to an Alpha State, Texas, member for meritorious service to Alpha State, Texas. The standard award, adopted in 1962, shall be presented by the State Achievement Awards Committee at a state convention.
2. The Golden Rose Award, instituted in 1993, may be awarded to members nominated for loyal service to the work of the Society at both chapter and state levels who have not qualified for the Achievement Award. These special awards shall be presented by the State Achievement Awards Committee at a state convention.

ARTICLE XI - DISSOLUTION

Section A. State Dissolution

In the event of a dissolution of Alpha State, Texas, the liabilities and obligations shall be paid and satisfied or adequate provision shall be made there for. Any remaining assets shall revert to the International Organization.

Section B. Chapter Dissolution

In the event of a dissolution of a chapter of Alpha State, Texas, there shall be strict adherence to the provisions of CONSTITUTION, Article XIX, 3.

ARTICLE XII - PARLIAMENTARY AUTHORITY

ROBERT'S RULES OF ORDER NEWLY REVISED (current edition) shall govern the proceedings of Alpha State, Texas, and its chapters in all cases not provided for in the CONSTITUTION, the State BYLAWS, and the State OFFICIAL MANUAL.

ARTICLE XIII -- AMENDMENTS

Section A. Bylaws

1. These BYLAWS may be amended every four years (following an International Convention that made Constitutional changes) by a two-thirds (2/3) vote of members present and voting in an annual convention, provided notice of proposed amendments shall have been published at least thirty (30) days before the opening day of the annual convention.
2. Proposed amendments to the BYLAWS shall be submitted to the State Constitution and Bylaws Committee by a member, chapter, area, committee, or board.
3. All proposed amendments shall have been approved by a majority vote of the State Constitution and Bylaws Committee before being published in the Lone Star News.
4. These BYLAWS shall be amended automatically to comply with THE DELTA KAPPA GAMMA INTERNATIONAL Constitution, Standing Rules and Handbook.

Section B. Official Manual

1. The policies and procedures of Alpha State, Texas, shall be recorded in a publication called OFFICIAL MANUAL.
2.
 - a. The OFFICIAL MANUAL may be amended in the second year of a biennium by action of the State Executive Board in carrying out the Board's duties as specifically assigned in the CONSTITUTION and in the State BYLAWS, and in all other matters by a majority vote of members present and voting in an annual convention.
 - b. State Executive Board action on business assigned specifically to the Board may be by a majority vote through mail ballots if necessary, in which case all procedures shall be followed as outlined for amending the OFFICIAL MANUAL except for publication thirty (30) days prior to the opening day of the annual convention.
3. Proposed amendments to the OFFICIAL MANUAL may be submitted to the State Constitution and Bylaws Committee by any member, chapter, committee, or board.
4. Proposals to amend the OFFICIAL MANUAL which have been approved by a majority vote of the Constitution and Bylaws Committee shall be published at least thirty (30) days before the opening day of the annual convention.
5. Changes which involve rewording for clarity, editorial changes, and updating references in the OFFICIAL MANUAL may be made by the committee or office involved with prior approval by the Executive Committee.